**Request for Access to Social Data or Data
coequal to Social Data of the FDZ of the BA
at the IAB for the Performance of a Research Project
according to Section 75 of the German Social Code Book X**

The Research Data Centre (FDZ) of the Federal Employment Agency (BA) at the Institute for Employment Research (IAB) develops specialized datasets and offers them to researchers for on-site use at the FDZ within the scope of temporary projects related to specific research issues. For this purpose a request must be submitted to the FDZ in compliance with Section 75 of the German Social Code Book X. The first requirement for this is the completion of the request for data use. In agreement with the Federal Ministry of Labour and Social Affairs, the FDZ decides on the feasibility of the project and on its admissibility with respect to the given data protection legislation. The FDZ and the submitting research institute sign a data use agreement on temporary access to the data and on data handling. This request form will become part of the data use agreement as Annex 2. Use of data at the FDZ is exempt from charges.

**Locations for on-site use**

Subsequently, access to the data will be provided for the purpose of on-site use either at the FDZ in Nuremberg or external FDZ locations (<http://fdz.iab.de/en/FDZ_Data_Access/FDZ_On-Site_Use/Standorte.aspx>). For on-site use in the USA additional requirements have to be met. Therefore we ask you to submit this request as soon as possible.

**Please prepare your request by completing this form very carefully, ensuring that it contains all the required information!**

* Read the notes on **how to prepare a request** which are provided in <http://doku.iab.de/fdz/access/Bearbeitungshinweise_Antrag_GA_EN.pdf>
* Send your **request as a Word document by e-mail** to the FDZ (iab.fdz@iab.de).
* Please note that only requests which are submitted in **Word** will be processed.

# **Amendments to existing projects**If a data use agreement on on-site use at the FDZ has already been concluded with your institution for this particular research project, please complete the request form for a supplementary data use agreement: <http://doku.iab.de/fdz/access/Ergaenzungsantrag_GA_EN.zip>

**Annex 2 of the Data Use Agreement**

**1 Information about the project**

**1a Title of the specific research project:**

*Please enter your text here.*

**1b****Description of the research project** including objectives as well as basic hypotheses and methodologies used

**1st part:**

*Please enter the not-technical summary of your research project here.*

**2nd part:**

*Please describe your research project explicitly here (max. 2 pages).*

**1c** In what way is the research project **related to the German social security system**?

*Please enter your text here.*

**1d** Why is the research project of considerable **public interest**?

*Please enter your text here.*

**1e** Date on which the **project ends** (i.e. end of the authorisation to use the data)

*MM/DD/YYYY*

**1f** Is the research project **third-party funded**? If so, please provide the name(s) of the funding institution(s).

*Please enter your text here.*

**2 Information about the data requirement**

**2a** Description of the **data requirement****: Please tick where applicable.**

|  |  |
| --- | --- |
| **Establishment Data** |  |
| [ ]  **BHP** - Establishment History Panel (50% random sample)Selection of years: *YYYY-YYYY* | [ ]  **BHP** - Establishment History Panel (50% random sample stratified by establishment size)Selection of years: *YYYY-YYYY* |
| [ ]  **IAB-Establishment Panel** | [ ]  **EGS** - German Job Vacancy Survey of the IAB |
| **Individual and Household Data** |  |
| [ ]  **SIAB** - Sample of Integrated Labour Market Biographies | [ ]  **BASiD** – Biographical Data of Social Insurance Agencies in Germany |
| [ ]  **ALWA-ADIAB** – ALWA survey data linked to administrative data of the IAB | [ ]  **ALWA-LiNu** – ALWA Literacy und Numeracy Data |
| **Linked Establishment and Individual Data** |  |
| [ ]  **LIAB** - Linked Employer-Employee Data of the IAB: **Cross-sectional Model 2** | [ ]  **LIAB** - Linked Employer-Employee Data of the IAB: **Longitudinal Model 1993-2010** |
| [ ]  **LIAB** - Linked Employer-Employee Data of the IAB: **Mover Model** | [ ]  **WeLL-ADIAB** – WeLL survey data linked to administrative data of the IAB |

**2b** Reasons **why the data (under item 2a) are required** for the research project

*Please enter your text here.*

**2c** List of the required **sensitive variables** or **extension files**

*Please enter your text here.*

**2d** Reasons **why the sensitive variables or extension files (under item 2c) are required** for the research project

*Please enter your text here.*

**3 Information about the institution submitting the request**

**3a** Name, address and legal form of the **institution conducting the research**

*Please enter your text here.*

**4** **Information about the users**

**4a Names and e-mail addresses** of the researchers provided access to the anonymous social data for the purpose of on-site use at the FDZ

*Please enter your text here.*